

Completing the membership card:

1. **PTA Unit ID#:** This is the identification number that was assigned to your PTA unit when it was formed. The number can be obtained from several resources.
 - a. The envelope that came with your PTA cards has the number on the label.
 - b. The number can be obtained from your district director or field service area representative. Their names can be found in the Illinois PTA Yearbook.
 - c. The number can be found on any mailing from the National PTA i.e. *Our Children* magazine.
 - d. The number can be obtained from the Illinois PTA state office (800) 877-9617 (in Illinois).
2. **PTA Unit:** This is the name of your PTA — usually named after your school.
3. **Issued/Expired:** These dates are your membership year, which can be found in your bylaws.

Any questions: Call or email

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